Department of Workforce Development Employment and Training Division

Bureau of Apprenticeship Standards 201 E. Washington Ave., Room E100

P.O. Box 7972

Madison, WI 53707-7972 Telephone: (608) 266-3332 Fax: (608) 266-0766

Email: DWDDET@dwd.wisconsin.gov



Scott Walker, Governor Reginald J. Newson, Secretary Lisa Boyd, Division Administrator

September 3, 2013

TO: State Sheet Metal Apprenticeship Advisory Committee Members and Consultants

FROM: Owen Smith, Bureau of Apprenticeship Standards

608-266-2491; Owen.Smith@dwd.wisconsin.gov

SUBJECT: State Sheet Metal Apprenticeship Advisory Committee Meeting

DATE: Tuesday, September 17, 2013

TIME: 10:00 A.M.

PLACE: Local 18 Training Center

2201 Springdale Rd Waukesha, WI 53186

TENTATIVE AGENDA

- 1. Call to order (open meeting).
- 2. Roll call/confirm member contact information (sign-in sheet).
- Approve Minutes of April 4, 2013, Sheet Metal Apprenticeship Advisory committee meeting.
- Old Business
 - a) SAGE Finale
 - b) 2014 Apprenticeship Conference: update; point of contact for expo booth
 - c) Outreach Update
 - d) Total Track Update: legal approval received; release form implemented
 - e) US DOL Recognition
 - f) Other
- New Business
 - a) For action: member terms expiring before Spring 2014
 - b) Updated webpage for State Committee meetings
 - c) Council Activities: Mentoring Program; On-line Orientation; K-12 Outreach; Cultural Competency Course
 - d) Other
- WTCS Update
- 7. Review Sheet Metal Program Participants
 - a) Review of current participants
 - b) Update on new reporting software and reports

- 8. Confirm next Sheet Metal Apprenticeship Advisory committee Meeting date/location
- 9. Adjourn